

# Proof of Service

## ***I Declare:***

1. I am over the age of 18 years, and I am not a party to this action.
2. I served the following documents to (name) \_\_\_\_\_:

3. The date, time and place of service were (if by mail refer to Paragraph 4 below):

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_ : \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

4. Service was made pursuant to Civil Rule 4(d):

- by delivery to the person named in paragraph 2 above.
- by delivery to (name) \_\_\_\_\_, a person of suitable age and discretion residing at the respondent's usual abode.
- by delivery to (name) \_\_\_\_\_, a person apparently in charge and who has a business duty to provide the documents to the party to be served.
- by posting and mailing a copy of the above referred to notice at the aforementioned premises.
- by publication as provided in RCW 4.28.100. (File Affidavit of Publication separately.)
- (check only if there is a court order authorizing service by mail) by mailing two copies postage prepaid to the person named in the order entered by the court on (date) \_\_\_\_\_. One copy was mailed by ordinary first class mail, the other copy was sent by certified mail return receipt requested. (Tape return receipt below.) The copies were mailed on (date) \_\_\_\_\_.

5. Service of Notice on Dependent of a Person in Military Service.

- The Notice to Dependent of Person in Military Service was  served on  mailed by first class mail on (date) \_\_\_\_\_.
- Other:

6. Other:

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Signed at (city) \_\_\_\_\_, (state) \_\_\_\_\_ on (date) \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Emerald Legal Service  
803 Vandercook Way, Suite 8  
Longview, WA 98632  
(360) 261-0879

Fees:

Service                    \_\_\_\_\_.

Mileage                    \_\_\_\_\_.

Total                        \_\_\_\_\_.