



EMERALD LEGAL SERVICE

PROCESS SERVER - LEGAL COURIER - SECURITY

We're Here To Serve You!

• COURT FILING • DOCUMENT RETRIEVAL

COWLITZ COUNTY HOURS OF OPERATION: 8:30AM – 4:30PM

FILING/RETRIEVAL OF LEGAL DOCUMENT(S) FROM A COURT OF LAW OR LEGAL AGENCY

Free Conformed Copies included when filing upon request.

ALL FILINGS MUST BE RECEIVED BEFORE 1PM FOR SAME-DAY SERVICE

Services after 1pm will be filed the next day or will be subject to an additional fee for same-day service.± An additional filing fee will be included for copies.×

FEES

COWLITZ COUNTY DISTRICT/SUPERIOR COURT	\$15 PER DOCUMENT FILED
× ADDITIONAL COPIES TO BE FILED (BENCH, WORKING COPIES, ETC.)	\$15 PER DOCUMENT FILED
COWLITZ COUNTY DOCUMENT RETRIEVAL	\$15 PER DOCUMENT RETRIEVED
COPIES	\$0.50 PER PAGE
± SAME-DAY FILING AFTER 1PM	\$10 FEE
CERTIFIED COPIES	\$5 PER PAGE
COURT FILING OR DOCUMENT RETRIEVAL OUTSIDE COWLITZ COUNTY	\$20 PER FILED/RETRIEVED DOCUMENT + MILEAGE
MILEAGE	\$0.48 /MILE

DO YOU NEED HIGH VOLUME SERVICES?

FEEL FREE TO CONTACT US REGARDING MULTIPLE SERVICE DISCOUNTS.